



# 3 Minute Mentor

Episode 40: Show Notes

# Episode 40: How should you handle having a new boss?



Early mistakes when you meet a new boss can derail your career for a time.

## 1. Be welcoming

- May seem strange, but make sure you welcome the new boss
- I don't of course mean suck up, but think about what you would want.
- If you can, introduce yourself. Say what you do and offer any support needed
- Believe me, that approach will be memorable.
- They will remember if they have to come and find you.

## 2. Be open

- When you have your first review, be open about business issues, good or bad
- I suggest you give the good ones first but the bad may be more important
- Done in a factual way, you are giving a 'heads-up' to them on issues they may have to deal with
- Don't come across as the team gossip – they will not respect you for it

## 3. Be helpful

- Remember your new boss may not know who to talk to or where to look for things
- Why not be the one who offers the help and guidance.
- Remember, all bosses value people who help make them successful

## 4. Be motivated

- New bosses often look to judge the capabilities of their teams in the first 90 days
- Set a good example with the whole team on how you support the new boss
- They may be assessing who to change, who to promote and who to let go

**Bottom line:** The opinion your new boss forms about you in the first 90 days is probably the one they will keep about you for a much longer time.